

The Bircham Centre

Annual General

Meeting

Monday 20th May 2024

7.00 pm

The Bircham Centre, Market Place, Reepham, NR10 4JJ

Agenda

1. *Apologies for absence*
2. *Minutes of the AGM held on 22nd May 2023*
3. *Matters arising*
4. *Chairman's Address and Trustees' Annual reports for 2022/2023*
5. *Treasurer's Annual Report, receive Annual Accounts for the year ending 31 December 2023 and appoint Independent Examiner for 2024*
6. *Public Participation*
7. *Nominations for Trustees from nominating bodies and public.*
8. *Close of AGM.*
9. *Existing Trustees stand down and new Trustees take up office after the close of AGM.*

All inhabitants of the Parish of Reepham of 18 years of age and upward are entitled to attend and vote.

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Under Item 7 of the Agenda, nominations will be accepted from the public for two candidates to serve as trustees. If more than two nominations are received, a vote will be taken.

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The Charity Commissioners require that all trustees shall receive a copy of their leaflet CC3(a) – 'Responsibilities of Charity Trustees – A Summary'.

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Copies may be obtained from the Bircham Centre or from the Charity Commissioners.